

Cheyenne County School District Re-5
P.O. Box 577 Cheyenne Wells, CO 80810
Phone 719-767-5866 Fax 719-767-8773

JOB APPLICATION

Cheyenne County School District Re-5 is an equal opportunity employer and does not unlawfully discriminate on the basis of sex, race, color, national origin, religion, disability, marital status, or age when considering applicants for employment. Any questions regarding the School District's compliance with Title VI, Title VII, Title IX, the Americans with Disabilities Act, Section 504, or other anti-discrimination laws may be directed to the Superintendent of Schools.

Position(s) Applied For: Teacher Teacher Aide Custodian
 Bus Driver Office/Secretarial Other _____

Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Telephone Number(s)		Social Security Number (voluntary)	

Best time to contact you at home is: _____ AM _____ PM

If you are under 18 years of age, can you provide required proof of your eligibility to work Yes No

Have you ever filed an application with us before? If Yes, give date. Yes No

Have you ever been employed with us before? If Yes, give date. Yes No

Do any of your friends or relatives, other than spouse, work here? Yes No

If Yes, state, name, relationship and location.

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of citizenship or immigration status will be required upon employment

Date available for work _____ What is your desired salary range? _____

Are you available to work: Full Time (Please indicate 1 2 3 shift)

Part Time (Please indicate Mornings Afternoons Evenings)

Temporary (Please indicate dates available _____)

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Yes No

Have you ever been convicted of, or pled guilty or no contest to, a felony, misdemeanor or petty offense (other than a misdemeanor traffic infraction)? Yes No

Are any criminal charges, felony, misdemeanor or petty (other than minor traffic violations) currently pending against you? Yes No

Have you ever been charged with any offense involving unlawful sexual contact with a child, including but not limited to the sexual molestation, physical abuse, or rape of a child? Yes No

Have you ever been disciplined by a former employer because you engaged in sexual harassment or sexual discrimination against a fellow worker, an employee, or a student? Yes No

If you answered Yes to any of the above questions, attach a statement of explanation that sets forth the circumstances in detail, and where applicable, includes the nature of the charge, the court, the date, and the disposition of the case.

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING. Are you capable of performing in a reasonable manner, with or without accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities in such a job or occupation has been given.
 Yes No

Answer the following questions only if you are applying for a licensed position:

- Have you ever been dismissed from a teaching or an administrative position? _____ Yes _____ No
- Have you ever been asked to resign from a teaching position? _____ Yes _____ No
- Have you ever been non-renewed from a teaching position? _____ Yes _____ No
- Have you ever resigned rather than face disciplinary action and/or non-renewal by an employer and/or disciplinary action against a license/certificate? _____ Yes _____ No
- Have you ever had your teaching license/certificate revoked? _____ Yes _____ No

If you answer Yes to any of these questions, attach a statement of explanation.

Persons applying for licensed positions please provide the following information:

License Type: _____
 State Where Issued: _____
 Valid & Expire Dates: _____
 Approved Areas: _____
 Endorsements: _____

EDUCATION

School	Name and Address of School	Course of Study	No. of Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/Professional				
Other (Specify)				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application, including any job related training in the U.S. Military.

EMPLOYMENT EXPERIENCE

Employer:	Dates Employed	Work Performed
Name	From:	
Address	To:	
Telephone Number(s)	Hourly Rate/Salary	
Starting/Present Job Title	Starting	
Supervisor	Final	

Employer:	Dates Employed	Work Performed
Name	From:	
Address	To:	
Telephone Number(s)	Hourly Rate/Salary	
Starting/Present Job Title	Starting	
Supervisor	Final	

Employer:	Dates Employed	Work Performed
Name	From:	
Address	To:	
Telephone Number(s)	Hourly Rate/Salary	
Starting/Present Job Title	Starting	
Supervisor	Final	

REFERENCES Do not include family members or past supervisors.

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

APPLICANT'S STATEMENT

I hereby affirm that the information provided on this application is true and complete to the best of my knowledge and authorize the School District to contact third parties as it deems appropriate to verify the accuracy of my statements. I understand any misrepresentation, falsification, exaggeration or material omission of information on this application, in my resume, in any supporting documentation, or during the interview process may result in my failure to receive an offer of employment, or, if I am hired, may result in my employment being rendered void, or may be grounds for termination even if my performance has been otherwise satisfactory.

I acknowledge that interviewed applicants will be subjected to a thorough criminal background check. Those hired will also be fingerprinted by the School District and subjected to a Colorado Bureau of Investigation criminal background check. Fingerprint processing charges will be deducted from the new contracted employee's first paycheck. I authorize the School District to obtain a criminal background report on me from a consumer reporting agency (a business that supplies such information to employers).

I authorize the references listed, as well as any other individuals the School District contacts (including current and former employers, law enforcement agencies, administrators, state agencies, institutions or private information bureaus) that have record or knowledge of my work history, motor vehicle operation history, or criminal history, to provide the School District any and all such information concerning my previous or current employment and any other pertinent information. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the School District as well as from the use or disclosure of such information by the School District or any of its agents, employees or representatives.

I understand the School District may require a physical examination, at my expense, after an offer of employment is made, the offer to be conditional on passing the physical.

I understand this application is not a contract for employment and cannot create a contract, and that only the Board of Education for the School District has the power to hire me. I understand that employees and administrators of the School District are not authorized to hire me and may only offer me employment contingent upon formal action by the Board of Education to employ me.

I understand that proof of citizenship or lawful immigration status is required prior to beginning employment in the School District.

I understand that this application and all supporting materials become the property of the School District, and that the application and supporting materials may be open to review and copying by members of the public pursuant to the Colorado Open Records Act.

Date

Signature